



Human Resources
Personnel • Civil Service • Employee Benefits

MONTGOMERY
C O U N T Y N Y
Made of Something Stronger

Nicole Yaggle
Personnel Officer

MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITIES

FRAUD INVESTIGATOR-PROVISIONAL

SALARY: \$40,286

DEPARTMENT: SOCIAL SERVICES

LAST FILE DATE: 2/8/2024

DISTINGUISHING FEATURES OF THE CLASS: This position involves research and field investigation of individuals and vendors in cases where there is allegation or suspicion of improper amounts of payment and/or attempted or actual welfare fraud. Incumbents are responsible for gathering evidence and documentation, including individuals' statements, to develop legally acceptable cases. The work includes attempts to persuade defaulters to make payment and negotiating or renegotiating agreements according to changing personal and financial situations. The work is performed under the general supervision of the Social Service Investigative Coordinator with discretion permitted in carrying out the details of the work. The incumbent does related work as required.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of Montgomery County or a Contiguous County. **Please provide a copy of your driver's license (front and back) for proof of residency.**

PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS

MINIMUM QUALIFICATIONS: Graduation from high school and either:

- A. Four years of investigative experience* of which two years must have been in field investigation**; OR
- B. Graduation from a regionally accredited or New York State registered two year college with an Associate's Degree in criminal justice and two years of investigative experience* OR
- C. An equivalent combination of experience and training as stated in A & B.

SPECIAL REQUIREMENT: Possession of an appropriate New York State Motor Vehicle Operator's license at time of appointment

*Investigative experience is interpreted to include experience with a law enforcement agency, credit bureau, retail credit, bank, insurance company, internal revenue, social security, or a private investigation agency, or the conducting of investigations beyond the primary source (client).

****Field investigation is interpreted to include experience in a law enforcement agency such as: military police, sheriff's department, state or local police, FBI, or private investigative experience with a detective or security agency or experience as an insurance investigator.**

****Provisional appointment pending the successful completion of the civil service exam and being reachable on the resulting list****

Applications are available online at: www.co.montgomery.ny.us. Completed applications must be received by the last file date.