



**MONTGOMERY
COUNTY**

Made of Something Stronger

Human Resources

Personnel • Civil Service • Employee Benefits

Nicole Yaggle

Personnel Officer

MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITIES

PROBATION OFFICER-PROVISIONAL

SALARY: \$50,977

DEPARTMENT: PROBATION

LAST FILE DATE: 10/4/2023

GENERAL STATEMENT OF DUTIES: Provides evaluation, investigation, and supervision services for persons within the jurisdiction of the courts, does related work as required.

DISTINGUISHED FEATURES OF THE CLASS: The duties require the application of modern social work techniques in making evaluations of adults or juveniles and in supervising persons on probation. A probation officer is called upon to exercise sound professional judgment in analyzing data and in making recommendations concerning court dispositions. He assists persons on probation and other persons whom the probation agency services. A probation officer works under supervision of a higher ranking professional employee and may help to supervise the work of probation assistants, probation officer trainees, or volunteers. Appointments to this title are automatically made of probation officer trainees who have satisfactorily completed one year of services.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of Montgomery County or a Contiguous County. Please provide a copy of your driver's license (front and back) for proof of residency.

MINIMUM QUALIFICATIONS: Graduate degree in social work, education, administration, law, sociology, psychology, criminology, or a related field; OR Bachelor's degree and two years' experience in counseling or casework in a recognized agency adhering to acceptable standards in probation, parole, social services, psychiatric or medical social work, or related work.

**** Provisional appointment pending the successful completion of the civil service exam and being reachable on the resulting list****

Applications are available online at: www.co.montgomery.ny.us. Completed applications must be received by the last file date.