Human Resources
Personnel ◦ Civil Service ◦ Employee Benefits

MONTGOMERY
COUNTY NY
Made of Something Stronger

Nicole Yaggle
Personnel Officer

SOCIAL SERVICES ATTORNEY I (HELP PROGRAM)

SALARY: $113,300

DEPARTMENT: SOCIAL SERVICES

LAST FILE DATE: 11/23/2026

DISTINGUISHING FEATURES OF THE CLASS: This is a professional legal position which involves responsibility for all legal aspects of the Department of Social Services. The work is performed under the general supervision of the Commissioner of Health and Human Services and under the supervision of higher level Attorneys. Occasional supervision may be exercised over the work of clerical staff. The incumbent will perform all related duties as assigned.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of New York State.

Please provide a copy of your driver's license (front and back) for proof of residency.

PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS

Minimum Qualifications:

Admission to the Bar in New York State. Applicants must provide verification of their Admission to the Bar in New York State and provide a current Certificate of Good Standing from the New York State Supreme Court, Appellate Division. An employee, is required to maintain the certificate of good standing for the duration of his or her career.

Possession of a valid NYS driver's license is required at time of appointment and maintained during employment.

Candidates will not have to take a traditional exam for this title. This is a Hiring Emergency Limited Placement (HELP) Program-designated title. The HELP Program is a temporary program designed to help local government employers address current staffing issues. Traditionally, the titles filled under the HELP Program required job candidates to compete in a competitive written exam to be considered for employment. Candidates hired under the HELP program, will be classified as non-competitive and categorized as a "HELP Program" position. A candidate serving in a HELP title for a period of 6 months, will gain competitive class status upon successful completion of a Qualified Incumbent Examination (QIE)

Applications are available online at: www.co.montgomery.ny.us Completed applications must be received by the last file date.