



Human Resources
Personnel • Civil Service • Employee Benefits

MONTGOMERY
COUNTY^{NY}
Made of Something Stronger

Nicole Yaggle
Personnel Officer

LAW SCHOOL INTERN-PART TIME-TEMPORARY

SALARY: \$26.00/HR

DEPARTMENT: DISTRICT ATTORNEY

LAST FILE DATE: 8/14/2026

DISTINGUISHING FEATURES OF THE CLASS:

This work involves performing duties for the Office of the District Attorney. The incumbent works under the general supervision of attorneys who assign work and projects. The incumbent is responsible for performing a variety of tasks that while not requiring an attorney, nevertheless, entail the application of legal procedures and research techniques to facilitate the preparation of legal documents. The incumbent's specific duties will vary within the broad framework of legal skills. A Law Intern does related work as required.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of Montgomery County or a Contiguous County.

Please provide a copy of your driver's license (front and back) for proof of residency.

PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS

MINIMUM QUALIFICATIONS:

Must be enrolled and in good academic standing with a nationally accredited law school or regionally accredited graduate school or university at the time of appointment.

Applications are available online at: www.co.montgomery.ny.us Completed applications must be received by the last file date.