



Human Resources
Personnel • Civil Service • Employee Benefits

MONTGOMERY
COUNTY_{NY}
Made of Something Stronger

Nicole Yaggle
Personnel Officer

DEPUTY COMMISSIONER OF HEALTH AND HUMAN SERVICES

SALARY: \$87,938

DEPARTMENT: SOCIAL SERVICES

LAST FILE DATE: 02/12/2026

DISTINGUISHING FEATURES OF THE CLASS This position involves responsibility for assisting the Commissioner of Health and Human Services in overseeing all operations and functions relating to the delivery of services provided through Human service programs administered by the County. The incumbent will assume direct day to day control over specific administrative, financial and supervisory functions as assigned by the Commissioner, and will assist in day to day administrative oversight over the programs administered through Social Service and Public Health. The incumbent oversees the county's responsibilities under the Mental Hygiene Law and Sanitary Code of the State of New York. The incumbent has control in the absence of the Commissioner, subject to financial limitations established by the County Legislature over department operations and has direction of personnel in respective departments. Work is performed in accordance with the requirements and the policies of Montgomery County. Work is performed under the general supervision of the Commissioner of Health and Human Services with considerable leeway for independently carrying out the requirements of the position.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of Montgomery County or a Contiguous County.

Please provide a copy of your driver's license (front and back) for proof of residency.

PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS

MINIMUM QUALIFICATIONS: either

- A. Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with a Master's Degree in Public Administration, Business Administration, Social Science, Planning Accounting Economics, Law or any other advanced degree in related field **and** four years of full-time paid experience in administration, management or supervision of professional staff in the public sector; or

- B. Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with a Bachelor's Degree in Public Administration, Business Administration, Social Science, Planning Accounting Economics, Law or any other advanced degree in related field **and** Six years of full-time paid experience in administration, management or supervision of professional staff in the public sector;

***SPECIAL NOTE:** Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.

Applications are available online at: www.co.montgomery.ny.us Completed applications must be received by the last file date.