



Human Resources  
Personnel • Civil Service • Employee Benefits

**MONTGOMERY**  
**COUNTY**<sub>NY</sub>  
Made of Something Stronger

Nicole Yaggle  
Personnel Officer

## **MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITIES**

### **SECURITY OFFICER-PART TIME (HELP PROGRAM)**

**SALARY: \$18.458/HR**

**DEPARTMENT: SOCIAL SERVICES**

**LAST FILE DATE: 12/12/2025**

**DISTINGUISHING FEATURES OF THE CLASS:** Incumbents in this class perform security-related functions at the Social Services Department involving responsibility for maintaining order; for the security of county property; and for the safety of employees and visitors. The work is performed under general supervision of the Commissioner of Social Services, with considerable latitude allowed for the exercise of independent judgment in carrying out assignments. The incumbent does related work as required

**RESIDENCY REQUIREMENT:** Applicants must be a legal resident of Montgomery County or a Contiguous County.

**Please provide a copy of your driver's license (front and back) for proof of residency.**

**PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS**

### **MINIMUM QUALIFICATIONS:**

- A. Graduation from high school or possession of a high school equivalency diploma; OR
- B. Two (2) years of full-time paid experience as a guard, peace officer, police officer or military policeofficer.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:** Must possess New York State driver's license at time of appointment. Possession of current NYS Security Guard Certification at time of appointment. Required licenses and certificates must maintained throughout course of employment.

**ANY GOVERNMENT AGENCY EMPLOYING INDIVIDUALS (EXCEPT PEACE AND POLICE OFFICERS) TO PERFORM SECURITY SERVICES WILL BE REGULATED BY THE N.Y.S. DEPARTMENT OF STATE EFFECTIVE JANUARY 1, 1994.**

Security guards employed prior to January 1, 1994 may continue employment pending compliance with registration requirements. A date for compliance with the new registration requirement for such employees will be assigned by the Department of State. New security guard employees on and after January 1, 1994 must meet the following new registration requirements in addition to the minimum qualifications listed above:

- At least 18 years of age
- Complete a minimum of 8 hours of pre-assignment training
- Not have been convicted of a serious offense
- Be of good moral character and fitness
- Not have been discharged from a correctional/law enforcement agency for incompetence or misconduct.

**Applications are available online at: [www.co.montgomery.ny.us](http://www.co.montgomery.ny.us) Completed applications must be received by the last file date.**