



Human Resources
Personnel • Civil Service • Employee Benefits

MONTGOMERY
COUNTY_{NY}
Made of Something Stronger

Nicole Yaggle
Personnel Officer

MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITIES

FIRST ASSISTANT DISTRICT ATTORNEY

SALARY: \$138,955

DEPARTMENT: DISTRICT ATTORNEY

LAST FILE DATE: 05/22/2025

DISTINGUISHING FEATURES OF THE CLASS: This is professional legal work of a complex nature involving responsibility for conducting criminal investigations, preparing and presenting criminal court cases. Additional responsibilities include administrative and supervisory responsibilities with regard to departmental operations, including the training of newly appointed Assistant District Attorneys. Work is performed under general supervision of the District Attorney. Supervision is exercised over legal and clerical personnel. Work requires the incumbent to be on call at nights and on weekends. Performs related work as required.

RESIDENCY REQUIREMENT: Applicants must be a legal resident of Montgomery County or a Contiguous County. **Please provide a copy of your driver's license (front and back) for proof of residency.**

PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS

MINIMUM QUALIFICATIONS:

Possession of a license to practice law in the State of New York which must be maintained in good standing and other qualifications as the District Attorney may prescribe.

RESIDENCY NOTE: Pursuant to Public Officers Law §3.55, if the holder of the First Assistant District Attorney office is designated by the District Attorney to assume the duties of the District Attorney upon the District Attorney's absence from the County, or upon the District Attorney's inability to perform his or her duties, Montgomery County residency is required.

SPECIAL REQUIREMENTS:

Certain assignments made to employees in this class require access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner. Possession of a valid and clean NYS driver's license is required at time of appointment and maintained during employment.

Applications are available online at: www.co.montgomery.ny.us. Completed applications must be received by the last file date.