



Human Resources  
Personnel • Civil Service • Employee Benefits

**MONTGOMERY**  
C O U N T Y NY  
Made of Something Stronger

Nicole Yaggle  
Personnel Officer

**MONTGOMERY COUNTY EMPLOYMENT OPPORTUNITIES**

**UNDERSHERIFF**

**SALARY: \$86,387**

**DEPARTMENT: SHERIFF**

**LAST FILE DATE: 10/19/2024**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for directing, coordinating, and supervising the civil, criminal, correction, and administrative operations of the Sheriff's Department. The Undersheriff has direct involvement in overseeing the various functions of the department and providing professional law enforcement decisions to situations as they arise. Work is performed under general supervision with considerable leeway allowed for the use of independent judgment in planning the details of the work and resolving problems in emergency situations. Supervision is exercised over subordinate law enforcement, corrections, and clerical personnel. The incumbent does related work as required.

**RESIDENCY REQUIREMENT:** Applicants must be a legal resident of Montgomery County. Please provide a copy of your driver's license (front and back) for proof of residency.

**PLEASE ATTACH ALL REQUIRED LICENSES, TRANSCRIPTS/DIPLOMAS, CERTIFICATIONS, AND/OR DOCUMENTS LISTED BELOW WITH YOUR APPLICATION TO VERIFY ALL CREDENTIALS**

**MINIMUM QUALIFICATIONS:** Graduation from a regionally accredited or New York State registered college or university with an associate's degree in Criminal Justice AND ten (10) years full-time paid experience as a sworn police officer, which must have included seven (7) years of investigator responsibilities; PLUS at least five (5) years of supervisory experience which must have included instructing subordinates in all pertinent phases of law enforcement procedures.

**SPECIAL REQUIREMENTS:** Possession or a valid New York State Class \*D\* Driver's License at time of appointment and must maintain such license for the duration of employment.

**Applications are available online at: [www.co.montgomery.ny.us](http://www.co.montgomery.ny.us). Completed applications must be received by the last file date.**